TIDEWELL

Price and setup are tailored to your business and agreed on the call.



Finance Assistant

Invoices, receipts and follow ups.

For businesses that want tidy, up to date numbers and a clean handover to their accountant.

See the full specification

What we do

- ✓ We check your invoice inbox
- ✓ We match invoices and payments
- ✓ We help you track your sales and profit: revenue, profit, cash flow and costs in Google Sheets
- ✓ We create invoices for you
- ✓ We keep an overview of paid, unpaid and overdue invoices
- ✓ We draft payment reminders for your approval
- ✓ We work with your accountant and suggest account coding for your accountant to approve
- ✓ Monthly and yearly overview

Not included

- Bookkeeping, posting or signing off accounts (your accountant does this)
- Filing tax returns or annual accounts
- Making payments or approving invoices
- Tax, legal or audit advice

What we need from you

- ✓ Read access to your accounting system, e.g. Fiken or Tripletex (Norway), Xero or QuickBooks (international)
- ✓ Bank transaction export or read access
- ✓ Access to the inbox where invoices arrive

- Your logo and brand colours for invoice templates in Canva
- Your chart of accounts and your accountant's contact

By package

Customer service from us	Monday to Friday, 08:00 to 16:00
Starter	Invoices and payments matched, and invoices created for you
Full Assistant	Matching against the bank statements you share
Complete Back Office	Matching against the bank statements you share

In your monthly report

- Invoices matched and coded
- Unpaid and overdue invoices, in and out
- Income, costs and cash overview
- Upcoming deadlines and items for your accountant